

DECISION NOTICE

Decision author and proposer: James Carrick, GM VRU Project & Policy Officer

Subject: Venue Booking and Catering
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Type of decision: Funding Agreement
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Deputy Mayor's decision		Chief Officer's decision	X
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In all case this will need to be approved by the Director Police, Crime, Criminal Justice and Fire.

The decision is that:

The Greater Manchester Violence Reduction Unit are seeking to make the following payments for a VRU (Research & Evaluation) hosted training event:

St Thomas Centre:

A payment to be made of £200 to book a room at St Thomas Centre to host 15 people with refreshments on Tuesday 17th January at a workshop. This was a collaboration of MMU, VRU and VCSE colleagues all working around the community-led programme.

The reasons for the decision are:

The workshop was to introduce the new alliance facilitators to their role (7 individuals newly in post, each working within one of the community-led programme areas) and the importance of data, evaluation and monitoring. This is to ensure that the evaluation of the community programmes is as comprehensive as possible and that the facilitators are informed and can therefore support their alliances with data collection. There were no suitable sized facilities available within GMCA offices or the offices of our partners at MMU on the date required.

This decision will contribute to priorities of the Greater Manchester strategy in the following ways:

The event hosted by the VRU will impact all priorities in the [Greater Manchester Serious Violence Action Plan](#).

Procurement Comments:

No procurement issues raised due to the low funding amount for the above payments.

The GM VRU will need to seek further procurement advice should they wish to procure the above organisations again in the future

Financial comments:

One off Payments will be made to St. Thomas Centre upon receipt of an invoice and will be funded out of the 2022/23 Serious Violence funding (Evaluation Budget Line).

Legal comments:

No legal concerns were raised due to the above payments being a low funding amount

Risk Assessment:

No risks identified – This organisation is a known supplier to the GMCA and is known for providing reliable and quality services.

Is safeguarding of children relevant and has this been considered:

Safeguarding of children and young adults is paramount to the violence reduction work, both as potential victims and perpetrators of serious violence. The above event will welcome new external appointees ranging from diverse communities across GM

Is safeguarding of vulnerable adults relevant and has this been considered:

Noted above

Agreed by Director – Police, Crime, Criminal Justice and Fire



Signed... ..

Date.....27th January 2023.....

Agreed by GMCA Treasurer

Signed.....

Date.....

Agreed by Deputy Mayor
Only required for a Deputy Mayor Decision on amounts of £50,000+

Signed:

Date: